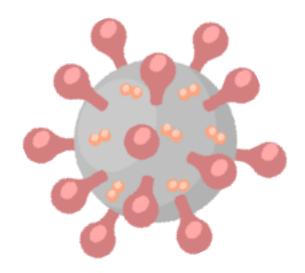


Granton Area School District

School Reference Guide for COVID-19
---2020--



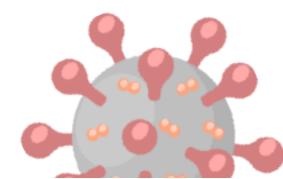


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During the 2020-21 school year, Granton Area School District School Board will assess COVID Protocol at each monthly meeting to give direction on COVID Protocol for the following month.

INTRODUCTION

This document is intended for use by the Granton Area School District (GASD) and is a tool to help educational leaders respond to suspected, probable or confirmed cases of COVID-19 in school grades K-12.

This document outlines protocols for school staff members to follow when responding to positive COVID-19 test results. These protocols are meant to help staff members identify the next steps in responding to students or staff members that are suspected, probable or confirmed cases of COVID-19.

As the public health crisis continues, we have been planning for the opening of the 2020-21 school year with a focus on the health, safety and well being of our staff, students and community.

The situation with COVID-19 is continuously changing, as are the protocols and measures needed to keep students and staff safe. Plans will remain flexible to accommodate potential changes and these guidelines may be modified as needed. This document will be fluid and changes will be made accordingly. As adjustments may be necessary throughout the coming school year, it will be our priority to keep the community informed of those changes and updates. The most up-to-date information will be posted on the Granton Area School District website https://www.granton.k12.wi.us/ and district social media outlets.

POINT OF CONTACT

During the COVID-19 Pandemic, the school's Point of Contact will be the School Health Coordinator and the Principal of the Granton Area School District. The Point of Contact will be the liaison between Clark County Health Department and the school.

School Point of Contact #1	School Point of Contact #2	Clark County Health Department
Amanda Kraus - 4K-12 Principal	Dr. Courtney J. Schoessow, MPH, DHA	
715-238-7175 ext 1	715-238-5147 715-937-1212	715-743-5105
krausa@granton.k12.wi.us	schoessowc@granton.k12.wi.us	

SIGNS & SYMPTOMS OF COVID-19

Individuals who are diagnosed with COVID-19 have had a wide range of symptoms reported. These symptoms can range from mild symptoms to more severe illnesses. Symptoms may appear up to 14 days after exposure to the virus. However, some individuals may have symptoms appear in as little as two days after exposure to the virus. Individuals with the following symptoms may have COVID-19:

- Fever (≥100.4°F measured or subjective fever)
- Chills;
- Shortness of breath:
- Difficulty breathing;
- Fatigue;
- Muscle or body aches;
- Headache:
- New loss of taste or smell:
- Sore throat:
- Congestion or runny nose;
- Nausea or vomiting;
- Diarrhea.

This list does not include all possible symptoms, and may continue to be updated as we learn more about COVID-19.

WHEN TO SEEK EMERGENCY MEDICAL CARE

Look out for any emergency warning signs* for COVID-19. If any individual is experiencing any of the following signs, **seek emergency medical care immediately**:

- Trouble breathing;
- Persistent pain or pressure in the chest;
- New confusion;
- Inability to wake or stay awake;
- Bluish lips or face.

Call 911 or call ahead to your local emergency facility. Alert the operator that you are seeking care for someone who has or may have COVID-19.

This list does not include all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning.

TRANSMISSION OF COVID-19

The virus that causes COVID-19 is thought to spread mainly from person-to-person, through respiratory droplets. Respiratory droplets are produced when an individual infected with COVID-19 coughs, sneezes or talks. These droplets can land in the mouth or nose of other people who are within close distance of the infected individual and can be inhaled into the lungs. Spread is more likely to occur between people who are in close contact with one another, within approximately six feet from each other.



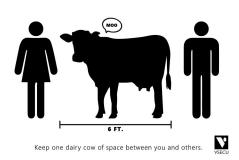
The virus that causes COVID-19 spreads very easily and can be sustained between people. Recent studies suggest that COVID-19 may be spread by individuals who are not displaying symptoms. It may also be possible that a person can get COVID-19 by touching a contaminated surface or object and then touching their mouth, nose or possibly eyes. However, this is not thought to be the main way the virus spreads.

PERIOD OF COMMUNICABILITY

It is unknown how long the virus can be passed from person-to-person. Based on what we know of similar human coronaviruses, COVID-19 may be shed after the resolution of symptoms. It is believed that a person who is infected with COVID-19 is most contagious while symptomatic and for no longer than 10 days after symptom onset.

CLOSE CONTACTS

A close contact is any individual (e.g., students or staff members) that has been within six feet of a case of COVID-19 for 15 minutes or more during the infectious period. Identifying close contacts begins 48 hours before the onset of symptoms or 48 hours before the date of the COVID-19 test if the individual never developed symptoms of COVID-19. These close contacts will include students and staff members with or without face coverings. Clark County



Public Health's COVID-19 Outbreak Response Team and the Point of Contact at the school will work together to determine who will be considered a close contact.

The following questions should be answered and checked off by staff during contact identification related to the infectious period:

- Did the case take the bus to school? If so, who was within 6 feet?
- Did the case carpool to school? If so, with whom?
- Which classes did the case attend?
- Were desks six feet apart at all times, children stayed at their desks and no group activities occurred? If not, who was within 6 ft?
- During lunch was the case within 6 ft of anyone for 15 minutes?
- Did the case have any appointments with counselors or specialist staff? If so, was anyone within 6 ft of the case?
- Did the case come within 6 ft for 15 minutes of anyone during recess? If so, whom?
- Does the case participate in extracurricular activities? If so, which ones? Were other participants within 6 ft? If so, whom?
- Was the case involved in any other activities which were likely to have compromised physical distance from others for greater than 15 minutes?
- Did the case attend a before or after school program? If so, were they within 6 ft of anyone for 15 minutes?

TYPES OF COVID-19 CASES

Clark County Public Health strongly recommends that all symptomatic students and staff be tested for COVID-19. An individual who does opt to receive the recommended testing should remain out of school until the test results are known.

There are three main types of COVID-19 cases: suspected, probable and confirmed cases of COVID-19.

PROBABLE COVID-19 CASES

A probable case of COVID-19 is where a student, parent, caregiver, or staff members has had exposure to another case of COVID-19 (probable or confirmed), does not wish to or did not receive a COVID-19 test, **AND** meets symptoms from either Category 1 or Category 2 (shown below). Staff and students will be sent home when:

CATEGORY 1	CATEGORY 2
One of the following symptoms:	Two of the following symptoms:
 Fever of 100* New cough Shortness of breath Difficulty breathing Loss of taste or smell Vomiting 	 Headache Body aches Chills Sore throat Nausea Diarrhea

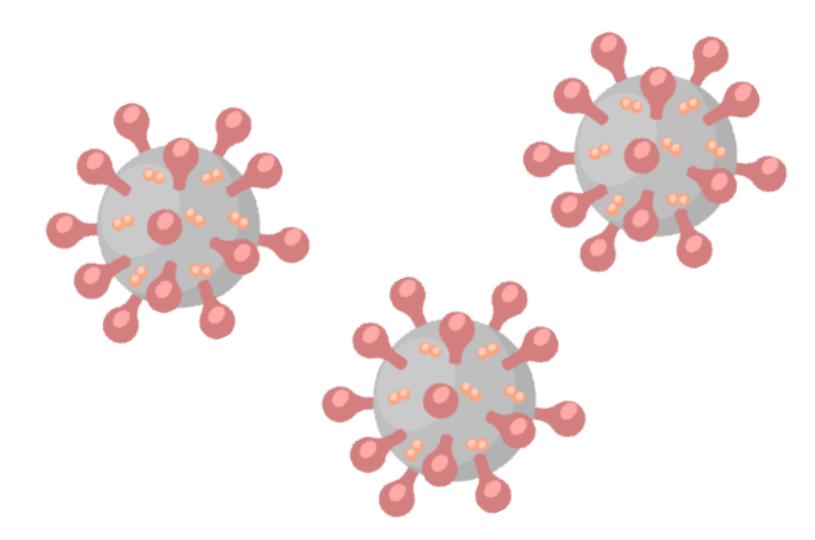
CONFIRMED COVID-19 CASES

A confirmed case of COVID-19 is where a student, parent, caregiver, or staff member has laboratory confirmed evidence of infection (i.e., COVID-19 test). A confirmed case of COVID-19 can be further classified by being either a symptomatic confirmed case of COVID-19 or an asymptomatic case of COVID-19. A symptomatic confirmed case of COVID-19 is where the individual is showing signs and symptoms of COVID-19 **and** has laboratory confirmed evidence of infection (i.e., COVID-19 test). An asymptomatic confirmed case of COVID-19 is where the individual has laboratory confirmed evidence of infection (i.e., COVID-19 test) and never developed symptoms of COVID-19.

IF YOU THINK YOU HAVE BEEN EXPOSED TO COVID-19

Be alert for any symptoms of COVID-19. Watch out for fever, cough, shortness of breath, or any of the other symptoms of COVID-19. Take your temperature and follow the guidance provided by CDC and your local health department.

Most people who get COVID-19 will be able to recover at home. However, some people may need emergency medical attention. If you need emergency medical attention call 911 or call ahead to your local emergency facility. Alert the operator that you are seeking care for someone who has or may have COVID-19



ISOLATION REQUIREMENTS

Isolation helps to protect the public by preventing exposure to people who already have COVID-19. Isolation separates people who are sick with a contagious disease, such as COVID-19, from people who are not sick.

If an individual is confirmed or thought to have COVID-19 (e.g., a probable case of COVID-19), and has shown symptoms of COVID-19, that person shall be required to isolate until the following criteria are met:

- At least 10 days* have passed since symptom onset **and**,
- The individual has been fever free for at least 24 hours without the use of fever reducing medication **and**,
- Their other symptoms have improved.

If an individual is confirmed to have COVID-19, and has never developed symptoms of COVID-19 (asymptomatic), that person shall be required to isolate until the following criteria are met:

At least 10 days* have passed since the date of their positive COVID-19 Test (RT-PCR test for SARS-CoV-2 RNA, not the antigen or antibody test) and has **not** developed symptoms of COVID-19.

*A limited number of individuals with severe illness may still spread the virus beyond the 10 days, that may warrant extending the duration of isolation for up to 20 days after symptom onset or COVID-19 testing date. These may include, but are not limited to, individuals who were hospitalized and required oxygen or ventilation, and immunocompromised individuals.

QUARANTINE REQUIREMENTS

Quarantine, much like isolation, also helps to prevent exposing the public to individuals who may have COVID-19. Quarantine separates and restricts the movement of people who were exposed to a contagious disease, such as COVID-19, to see if they become sick. If an individual is a close contact of a case of COVID-19, that individual will be quarantined for 14 days from the date after the last exposure (date they were last around the case). The individual shall remain in quarantine for the complete 14 days even if they receive a COVID-19 test and the results are negative. However, there are instances in which the individual can be excluded from quarantine. For these exclusions and a detailed definition of close contacts, please refer to the COVID-19 Exclusions section of this report starting on page 33...

SAFETY PLAN (INFECTION PREVENTION & CONTROL MEASURES)

The recommended strategies to help prevent the spread of illness, are:

- Students and staff should stay home if they are ill.
- Avoid close contact with anyone who may be ill, encourage sick students and staff to stay at home as much as possible, and ensure there is adequate distance between yourself and other people.

GASD is developing policies to encourage sick students and staff to stay at home without the fear of reprisal and ensure staff, students, and families will be made aware of these policies.

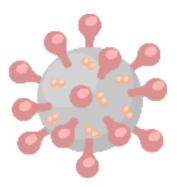
- Students who are sick will be able to attend school using our virtual option.
- Students and staff should stay home if they have tested positive for or are showing symptoms of COVID-19.
- GASD will work with the Clark County Public Health Department to determine when staff can return to work.

Hand Hygiene

- The Health Coordinator in conjunction with the teachers will teach and reinforce hand-washing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff.
 - If soap and water are not readily available, alcohol-based hand sanitizers can be used.
 - The alcohol-based hand sanitizer should contain at least 60% alcohol.

Respiratory Etiquette

- The Health Coordinator and the teachers will encourage staff and students to cover coughs and sneezes with a tissue.
- Used tissues should be thrown away in the trash and hands washed immediately with soap and water for at least 20 seconds.
- If tissues are not available, encourage students to cough or sneeze into their elbow.



Cloth face coverings

- Health Coordinator and teachers will teach and reinforce the use of cloth face coverings. Face coverings may be challenging for students, especially younger students, to wear in an all-day setting such as school.
- Multi-layer face coverings must be worn by staff and students in grades K-12, and are most essential in times when physical distancing is difficult.
- Individuals should be frequently reminded not to touch the face covering and to wash their hands frequently.
- Information will be provided to staff, students, and families on the proper use, removal, and washing of cloth face coverings.



- Children younger than two years old.
- Anyone who has trouble breathing or is unconscious.
- Anyone who is incapacitated or otherwise unable to remove the cloth face covering without assistance.
- Cloth face coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms.
- Cloth face coverings are not surgical masks, respirators or other medical personal protective equipment.

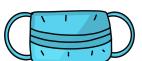
Adequate supplies

- Support healthy hygiene behaviors by providing adequate supplies such as:
 - Soap
 - Alcohol-based hand sanitizer
 - Paper towels
 - Tissues
 - Disinfectant wipes
 - Cloth face coverings
 - No-touch/foot-pedal trash cans

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Signs and Messages

- Informative signs will be placed in highly visible locations that promote everyday protective measures and describe how to stop the spread of germs.
 - How to properly perform hand washing.
 - How to properly wear a cloth face covering.
- Regular announcements will be broadcast on reducing the spread of COVID-19 on PA systems.
- Regular messages about behaviors that prevent the spread of COVID-19 will be communicated with students, staff, and families on school websites, in emails and in school social media accounts.



HAND HYGIENE

Students and staff should perform frequent hand hygiene throughout the day. Teachers will reinforce the use of hand sanitizer by providing stations through the school premises and assign continuous oversight to ensure hand hygiene stations are regularly refilled.

Create habits of performing hand hygiene at regular intervals during the day, but especially in the following situations:

- Upon entering the building
- When returning to the classroom
- After using the restroom
- After sneezing, coughing, or blowing the nose
- Before and after touching the face
- Before eating or handling food
- After a break
- After handling potentially contaminated objects
- Whenever visibly soiled

Hand-washing with soap and water is the most effective method against COVID-19. Scrub hands together for at least 20 seconds, covering all surfaces. Dry using a single-use drying material or air dry.

Alcohol-based hand sanitizer is another great option when soap and water are not immediately available as long as hands are not visibly soiled. Alcohol-based hand sanitizer should be 60-95% alcohol to be the most effective.

PERSONAL PROTECTIVE EQUIPMENT

All students in grades K-12 are required to wear masks. Exemptions may be made for students and staff with medical conditions that prevent wearing masks. Masks may help prevent people who have COVID-19 from spreading the virus to those around them. When widely used by people in public settings, masks help to reduce the spread of COVID-19.

Masks should not be worn by children under the age of two, or anyone who has trouble breathing, who is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

FACE COVERINGS DO'S AND DONT'S

DO:

- Make sure you can breath through it.
- Wear it whenever going out in public.
- Make sure it covers your nose and mouth.
- Wash after using.

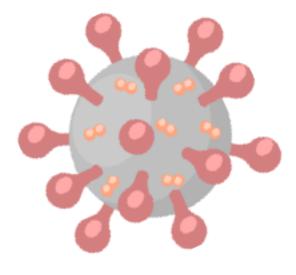
DON'T:

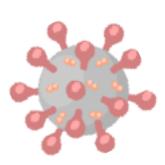
- Use if under two years old.
- Use surgical masks or other personal protective equipment intended for healthcare workers.

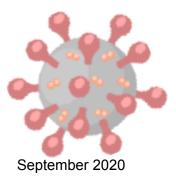
WATER FOUNTAIN USE

To minimize the risk of COVID-19 and diseases associated with water, the GASD is taking steps to ensure that all water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) are safe to use and will be following CDC guidance related to mold and Legionella that can be found using the following link: <u>Guidance for Reopening Buildings After Prolonged Shutdown or Reduced Operations</u>.

Drinking fountains will not be operational but GASD will have water bottle filling stations throughout the building. The filling stations will be cleaned and sanitized regularly. During the beginning of the 2020-21 school year, the Granton Area School District Foundation will be providing every student and staff a water bottle to minimize the use and touching of water fountains.







CLEANING AND DISINFECTION METHODS

Cleaning an area will remove germs, dirt, and impurities on the surface, while disinfecting will kill germs on surfaces, further reducing the risk of spreading infection.

How to Clean & Disinfect Exposed Areas

To ensure the proper cleaning and disinfecting of any areas that may have been exposed to COVID-19, teachers and staff may:

- Wear disposable gloves to clean and disinfect.
- Clean the surfaces using soap and water first, then use a disinfectant.
- Follow the instructions on the label to ensure the safe and effective use of the product.
- Practice routine cleaning on frequently touched surfaces.
 - More frequent cleaning and disinfection may be required based on the level of use.

Diluted household bleach solutions may also be used if appropriate for the surface. The bleach solution must be at least 1000ppm sodium hypochlorite or a concentration of 5%-6%. To prepare a bleach solution for cleaning and disinfecting you want to:

- Check to ensure that the product is not past its expiration date.
- Never mix household bleach with ammonia or any other cleanser.
- Mix bleach solution using the following instructions:
 - 5 Tablespoons (⅓ cup) bleach per gallon of room temperature water or.
 - 4 teaspoons bleach per quart of room temperature water.

For a list of EPA approved products and instructions, please see: <u>Disinfectants for Use Against SARS-CoV-2</u>

Timing and Location of General Cleaning and Disinfection

Staff members will clean and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains) within the school and on school buses at least daily or between use as much as possible. Use of shared objects (e.g., gym or physical education equipment, art supplies, toys, games) should be limited when possible or cleaned between use. The CDC offers guidance on how to safely clean and disinfect school buses or other vehicles in What Bus Transit Operators Need to Know About COVID-19.

Cleaning Tips GASD that will employ help stop the spread of germs:

- A schedule for increased routine cleaning and disinfection.
- Correct use and storage of cleaning and disinfection products, including storing products securely away from children.
- Use products that meet EPA disinfection criteria.
- Cleaning products will not be used near children, and staff should ensure that there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes.

Timing and Location of General Cleaning and Disinfection After Persons Suspected/ Confirmed to Have COVID-19 Have Been in the Facility

If a probable or confirmed case of COVID-19 has been identified, the school will take these steps to clean and disinfect the exposed area:

- Close off areas visited by the ill persons.
- Open outside doors and windows and use ventilating fans to increase air circulation in the area.
- Wait 24 hours or as long as practical before beginning cleaning and disinfection.
- Cleaning staff should clean and disinfect all areas such as offices, classrooms, bathrooms, common areas, and shared electronic equipment, focusing especially on frequently touched surfaces.

If it has been more than 7 days since the person with suspected/confirmed COVID-19 visited or used the facility, additional cleaning and disinfection are not necessary.

Hard (Non-porous) Surfaces If hard surfaces are dirty, they should be cleaned using a detergent or soap and water before disinfection. Once the surface is clean and dried, it should be disinfected with an effective disinfectant. Please follow the manufacturer's instructions for all cleaning and disinfecting products for concentration, application method, and contact time, and to ensure safe and effective disinfection use.

Soft (Porous) Surfaces If soft surfaces such as carpeted floors, rugs, and drapes become dirty, clean visible contamination (if present). Clean items with appropriate cleaners indicated for use on the surfaces. If applicable, launder the item by the manufacturer's instructions using the warmest appropriate water setting for the items and then dry items completely.

Linens, Clothing, and Other Items that go in the Laundry Wash items as appropriate by the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely. Dirty laundry that has been in contact with an ill person can be washed with other

people's items. To minimize the possibility of dispersing virus through the air, do not shake dirty laundry. Clean and disinfect hampers or other carts for transporting laundry according to the guidance above for hard or soft surfaces.

Electronics For electronics such as tablets, touch screens, keyboards, and remote controls remove visible contamination if present. Please follow the manufacturer's instructions for all cleaning and disinfection products. If no manufacturer guidance is available, consider the use of alcohol-based wipes or sprays containing at least 70% alcohol to disinfect touch screens. Dry surfaces thoroughly to avoid the pooling of liquids.

ENVIRONMENTAL CLEANING CHECKLIST

GASD will use the following checklist to help identify frequently touched surfaces and objects that should be cleaned.

COVID-19 Cleaning & Disinfection Checklist							
	Clean and disinfect at least daily (or between use as much as possible) frequently touched surfaces and objects such as:						
□ Face shields* □ Door knobs & handles □ Stair rails □ Classroom desks & chairs □ Lunchroom tables □ Lunchroom chairs □ Countertops	 □ Handrails □ Light switches □ Bus seats & handrails □ Sink handles & faucets □ Drinking fountains □ Playground equipment □ Handles on equipment (i.e., athletic equipment) 	 □ Shared toys □ Shared remote controls □ Shared telephones □ Shared desktops □ Shared computer keyboards and mice** 					

'Face shields should be cleaned following manufacturer's instructions. 1) While wearing gloves, carefully wipe the inside, followed by the outside of the face shield or goggles using a clean cloth saturated with neutral detergent solution or cleaner wipe. 2) Carefully wipe the outside of the face shield or goggles using a wipe or clean cloth saturated with EPA-registered hospital disinfectant solution. 3) Wipe the outside of face shield or goggles with clean water or alcohol to remove residue. 4) Fully dry (air dry or use clean absorbent towels). 5) Remove gloves and perform hand hygiene.

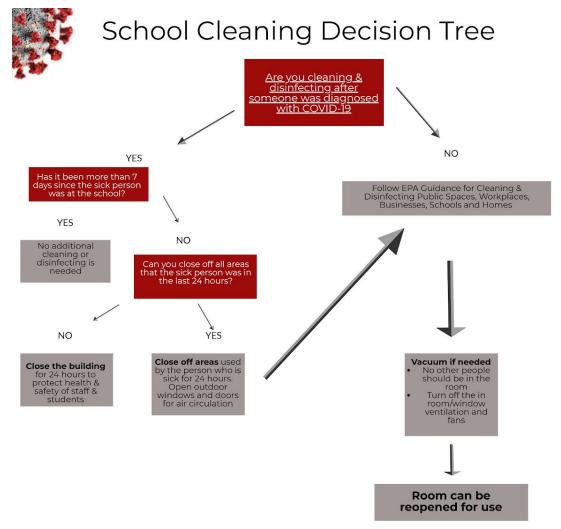
"Computer keyboards are difficult to clean. Shared computers should have signs posted instructing proper hand hygiene before and after using them to minimize disease transmission. To facilitate cleaning, consider using covers that protect the keys but enable use of the keys.

EPA REGISTERED COVID-19 DISINFECTANT LIST

The Environmental Protection Agency (EPA) has a list of all products that meet the EPA's criteria for use against SARS-CoV-2, the virus that causes COVID-19. To find a product use the link below. Clicking on the "Other Search Options" button at the bottom of the page will allow you to search by active ingredient, product name, formula type, surface type, and other criteria.

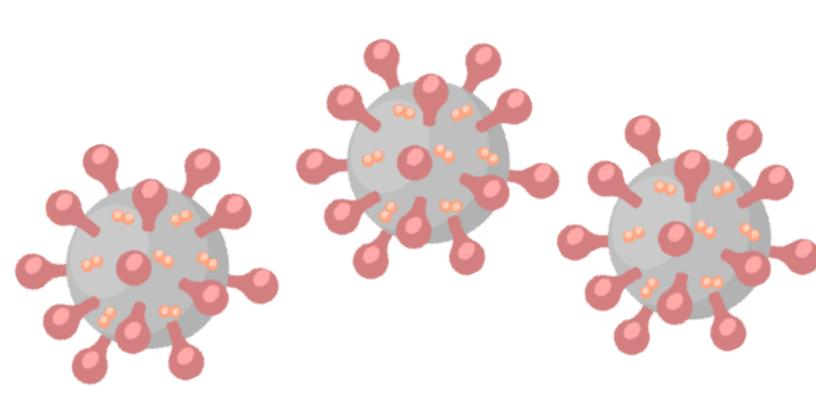
<u>List N: Disinfectants for Use Against SARS-CoV-2 (COVID-19)</u>

The School Cleaning Decision Tree, from the Clark County Health Department will be utilized to determine when and what items should be cleaned.



STAFF TRAINING

COVID-19 has impacted staff, students, and families across Clark County. To help keep the school community safe, the school will offer training and resources for staff on coronavirus to help prepare them for their new normal. Focusing on prevention will help keep school members and communities safe and healthy during the COVID-19 pandemic. Educators and other staff members should be trained on all safety protocols and how to recognize the signs and symptoms of COVID-19.



ACTIVE & PASSIVE MONITORING

All staff, students, and families are to self-report to the school if they identify with any of the following scenarios:

- Having symptoms of COVID-19
- Are being tested for COVID-19
- Test positive for COVID-19
- Are exposed to someone with COVID-19 within the last 14 days

This is following the guidance from the U.S. Department of Health and Human Services' health information sharing regulations for COVID-19. Once a person has been identified, the Health Coordinator at the school will notify Clark County Public Health as soon as possible.

PASSIVE MONITORING

If there are no cases of COVID-19 identified within a school, the school may do passive monitoring. Staff, students, and families should monitor for signs and symptoms of COVID-19 at home. Schools should encourage individuals and families to monitor for signs and symptoms of COVID-19 before reporting to school.

If staff members or students screen positive for COVID-19, they <u>should not attend school</u>, <u>and they should notify the school as soon as possible</u>. Passive monitoring, or monitoring at home, should include **temperature**, **signs**, **and symptoms of COVID-19**, **COVID-19 testing**, **and COVID-19 exposure**.

If a staff member or student reports yes to any of these items, the Health Coordinator at the school will notify the Clark County Public Health COVID-19 Outbreak Response Team as soon as possible.

ACTIVE MONITORING

Once a student or a staff member has been identified as a confirmed or probable case of COVID-19, the school will be considered on <u>active monitoring</u> and will implement additional screenings of students.

If a student or staff member screens positive, the Health Coordinator at the school will notify the Clark County Public Health COVID-19 Outbreak Response Team as soon as possible.

EXCLUSIONS FOR CASES OF COVID-19

If a student, whether in school or at home, develops symptoms of COVID-19, they should notify the Health Coordinator at the Granton Area School District.. A Public Health Specialist at Clark County Public Health and the Health Coordinator at the school will determine how to proceed.

If a student or staff member develops symptoms of COVID-19 they will:

- Be excluded from school;
- Be advised by the school to seek medical attention.

If the symptoms are non-COVID-19 related (e.g., Asthma, allergies, Pertussis, etc.), the individual may return to school based on the guidance following their diagnosis.

PROBABLE COVID-19 CASES

If a student or staff member is classified as a probable case of COVID-19 the individual will be excluded from school until the following criteria are met:

- At least 10 days have passed since symptom onset **and**,
- The individual has been fever free for at least 24 hours without the use of fever reducing medication **and**,
- Their other symptoms have improved.

The student or staff may return to school the day after they are released from isolation.

CONFIRMED COVID-19 CASES

If a student or staff member is classified as a confirmed case of COVID-19 the individual will be excluded from school until the following criteria are met:

- At least 10 days have passed since symptom onset **and**,
- The individual has been fever free for at least 24 hours without the use of fever reducing medication **and**,
- Their other symptoms have improved.

If a student or staff member is classified as an asymptomatic confirmed case of COVID-19, the individual will be excluded from school until the following criteria are met:

At least 10 days* have passed since the date of their positive COVID-19 Test (RT-PCR test for SARS-CoV-2 RNA, not the antigen or antibody test) and has not developed symptoms of COVID-19.

SCHOOL CLOSURE/MODIFIED LEARNING

The GASD will utilize local data to determine if/when schools should close due to COVID-19 as well as to assess the risk of various types of learning environments (in person, hybrid, or remote learning). The Clark County Public Health in collaboration with the Wisconsin Health Department have adapted recommendations from the Harvard Global Public Health Institute for use by schools and their administrators to make these decisions. **NOTE: ALL STAFF AND STUDENTS NEED TO BE READY FOR REMOTE LEARNING AT ANY TIME. IF THE SCHOOL IS CLOSED DUE TO COVID-19, THE SCHOOL COULD BE CLOSED BETWEEN 2-5 DAYS OR LONGER.**

COVID-19 SCHOOL OUTBREAK DEFINITIONS

Clark County Public Health will help GASD monitor the cases of COVID-19 in their buildings to determine if there is an outbreak of COVID-19 in the school. The type of outbreak will be classified by the number of COVID-19 cases identified in the school.

Suspected COVID-19 Outbreak Definition

One laboratory-confirmed case of COVID-19 **plus** at least one additional patient with symptoms compatible with COVID-19 (e.g., probable or suspect case), in which the two patients meet the following criteria:

- Both/all cases occur in students or staff within the same school AND
- Symptom onset dates (or positive test result date, if case is asymptomatic or if symptom onset is unknown) are within 28 days of each other, AND
- Do not live in the same household

For reporting a suspected outbreak in a school setting, the outbreak would include any cases among students and staff of the same school. Proof of an epidemiologic link between two cases is not needed in order to report a suspected outbreak. During the investigation, the local health department should use information from case interviews and the school to determine if there is an epidemiologic link between the cases. If an epidemiologic link is found, it would be considered a confirmed outbreak (see below).

Confirmed COVID-19 Outbreak Definition

Two or more confirmed cases of COVID-19, where each of the cases are laboratory-confirmed, and where at least two cases meet the following criteria:

- An epidemiologic linkage* is present AND
- Symptom onset dates (or positive test result date, if case is asymptomatic or if symptom onset is unknown) are within 28 days of each other, AND
- Do not live in the same household

*Epidemiologic linkage: In a school setting, an epidemiologic linkage can include any number of connections between students, teachers, and/or staff. In addition to being in the same classroom, consider the following shared connections: extracurricular activities, bus stops and bussing, recess, lunch times, sports teams, clubs, and other social connections. Keep in mind that cases do not need to occur in the same physical area of the building (e.g., 1st grade classroom, east hallway) if another connection is present

SCHOOL & CLASSROOM CLOSURE RECOMMENDATIONS

If a probable or confirmed case of COVID-19 is discovered at the school, the Health Coordinator will notify Clark County Public Health as soon as possible so that quick action may be taken. Clark County Public Health will work with the school to help source control.

CDC & Health Department Guidance

If the Granton Area School District (GASD) experiences a case of COVID-19 it will assess the risk of transmission to other students when determining steps for school/classroom closures. The area(s) identified from this assessment (ranging from a classroom to the entire facility) are recommended to be closed for a minimum of 2 days in order to put a safety plan in place, perform contract tracing, and deep clean the facility. The GASD will employ alternative learning environments while facilities are cleaned and contract tracing is performed. GASD will utilize the *When to Close School - Decision Tree*, provided by the Clark County Health Department and also work closely with the health department to determine if/when school closure is necessary. Please see page 41 for the *Decision Tree*.

Cleaning and Disinfecting

If a probable or confirmed case of COVID-19 is identified in a school, the school will close off the areas used by the sick student or staff member. These areas will not reopen until after cleaning and disinfecting have occurred.

The school staff will wait at least 24 hours before returning to the area for cleaning and disinfecting. If 24 hours is not feasible, it is recommended to wait as long as possible to begin cleaning and disinfecting the area.

Safety Plan Recommendations

A Safety Plan is the most important step in keeping students and staff members safe and informed. Once a positive case of COVID-19 has been identified within the school, administration and Clark County Public Health will take swift action to stop the spread of the virus.

Notification

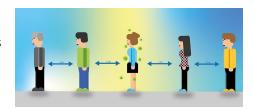
The school will post notifications through our District Facebook and Website pages.

<u>Universal Face Masks</u> State guidance requires facial coverings for all students K-12 with exceptions for medical issues.

<u>Cleaning Commonly Touched Surfaces</u> To lower the risk of spread, GASD will continue routine cleaning with soap and water and an EPA-approved cleaner. Routine cleaning will help to remove germs and dirt from surfaces.

Once a student or staff member has been diagnosed with COVID-19, the school will implement a more proactive approach to cleaning. Commonly touched surfaces should be cleaned as often as every 30 minutes. Commonly touched surfaces can include tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, sinks, water fountains, etc.

Active Monitoring. Once one active case of COVID-19 is diagnosed within the school, additional screening protocols will be activated such as temperature screenings multiple times a day and the implementation of a screening tool.



Social Distancing To help prevent the spread of COVID-19,

the CDC, the Wisconsin Department of Health, and Clark County Public Health recommend that all students and staff practice social distancing. Social distancing, or physical distancing, means keeping at least six feet between oneself and other people who are not from one's household

<u>Cohorting Students</u> Schools should keep students and staff in small groups, commonly referred to as cohorts. Keeping cohorted groups from moving and intermingling within the school will help slow the spread of COVID-19.

<u>Contact Tracing</u> Clark County Public Health's Outbreak Response Team Member will work with the Health Coordinator at the school to help with contact tracing. Using the provided line list, found on page 30 of the appendix, the Point of Contact will complete all fields for every close contact of a positive case of COVID-19.

Close contact is any student, staff member, or visitor who was less than six feet from the positive case for longer than 15 minutes, cumulatively. Close contacts are identified starting 48 hours before symptom onset until the case of COVID-19 began isolation.

Clark County Public Health will provide the school with a close contact notification letter, found on page 28 of the appendix. This letter will be sent by the school to all close contacts identified. The school will also remind the close contacts that they are required to self quarantine for 14 days from the date of last exposure (date the individual was last around the positive case) and that Clark County Public Health and the School Health Coordinator will contact them.

<u>Provided Information</u> The school will be required to notify staff, students, and families within 24 hours of when a case of COVID-19 is identified within the school. This notification will be sent out via the school's communication system. These notifications need to follow all privacy policies and applicable laws that the school is required to follow.

DURATION OF PREVENTION MEASURES

When a case or outbreak of COVID-19 is identified within the school, Clark County Public Health will monitor the staff and students for 28 days after the most recent symptom onset date. This monitoring will help limit community spread and minimize infection within the school.

During the monitoring period the school will need to:

- Actively screen staff and students for COVID-19;
- Clean and disinfect as often as every 30 minutes;
- Cohort students;
- Encourage social distancing
- Require universal face coverings.

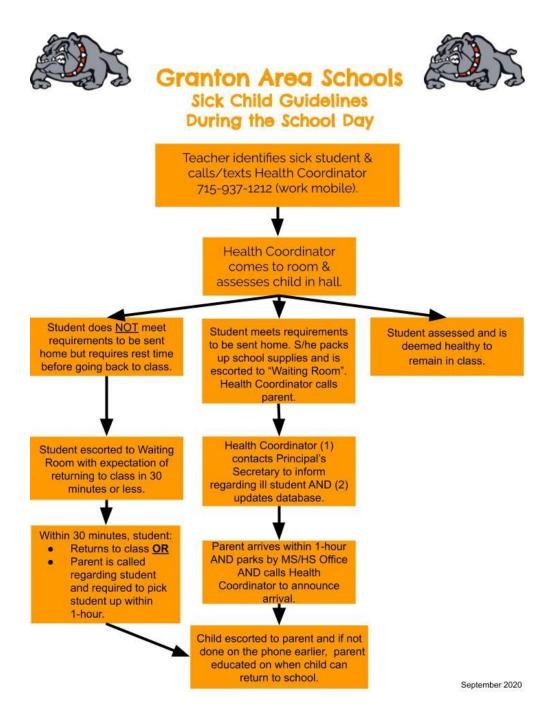
OUTBREAK CLOSURE

Outbreaks are considered closed after two incubation periods (28 days) have passed since the last probable or confirmed case of COVID-19.

Once a COVID-19 outbreak is resolved, the school administration team will conduct an after-action review. This review will allow for the identification of the strengths and weaknesses of the response process. Identifying strengths and weaknesses will provide an opportunity to identify areas that may be improved upon for future outbreaks. After the closure of a COVID-19 outbreak, the school returns to passive monitoring. If another case of COVID-19 is identified at the school, the Health Coordinator will reach out to the Clark County Public Health Outbreak Response Team.

PROTOCOL FOR SICK STUDENTS IN CLASS

Below is the protocol to address students who may not be feeling well during the school day.



APPENDIX

Links to Resources and signage	29
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LINKS TO RESOURCES AND SIGNAGE

Additional resources and signage can be used throughout the school provided by the Wisconsin Department of Health, Wisconsin Department of Public Instruction, and Centers for Disease Control and Prevention.

- CDC Toolkit Schools K-12:
 https://www.cdc.gov/coronavirus/2019-ncov/communication/toolkits/schools.ht
 ml
- CDC Print Resources for Schools: https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html
 <a href="https://www.cdc.gov/coronavirus/2019-ncov/coro
- CDC Handwashing: Clean Hands Saves Lives. Promotion Materials: https://www.cdc.gov/handwashing/materials.html { CDC Operational Considerations for Schools: https://www.cdc.gov/coronavirus/2019-ncov/global-covid-19/schools.html
- CDC Considerations for K-12 Schools: Readiness and Planning Tool: https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/School-AdminK12-readiness-and-planning-tool.pdf
- Wisconsin Department of Public Instruction, Education Forward Reopening Wisconsin Schools: https://dpi.wi.gov/education-forward

GRANTON AREA SCHOOL DISTRICT COVID-19 HEALTH SCREENING CHECKLIST

Please go through all these questions every day **BEFORE** sending your child to school. If your child is ill, please keep your child home to help protect the health of others.

SYMPTOMS PART 1 - Has your child developed any of the following symptoms within the past 24 hours?

	YES	NO
New cough	0	٥
Shortness of breath or trouble breathing	٥	•
New loss of sense of taste or smell	0	0
Fever (100*) OR chills OR taken medication in the past 24 hours to lower their temperature	0	٥
Diarrhea	0	٥
Vomiting	0	٥
If YES to any questions above please keep your child home and contact the Grant	on Area Scho	ool District at



If YES to any questions above please keep your child home and contact the Granton Area School District at 715-238-7292 ext. 1 to explain the reason why your child will be absent from school.

SYMPTOMS Part 2 - Has your child developed any of the following symptoms within the last 24 hours?

	YES	NO
Sore throat	۰	٥
Unusual fatigue	۰	٥
Runny nose or nasal suggestion	۰	٥
Headache	•	٥
Muscle or body aches	•	•
Nausea (feeling sick to the stomach)	•	•



If YES to <u>any 2 questions</u> above please keep your child home and contact the Granton Area School District at 715-238-7292 ext. 1 to explain the reason why your child will be absent from school.

RISK FACTORS - HAS YOUR CHILD?	YES	NO
Been diagnosed with COVID-19 by a healthcare provider in the last 10 days?		
Been in close contact (less than 6 feet) for 15 minutes or more with anyone who tested positive for COVID-19 or was diagnosed with COVID-19 in the last 14 days?		
Been directed by your local health department to self-quarantine in the past 14 days?		



If YES to <u>any 2 questions</u> above please keep your child home and contact the Granton Area School District at 715-238-7292 ext. 1 to explain the reason why your child will be absent from school.

SYMPTOMS OF COVID-19 COMPARISON

Symptoms of COVID-19

Symptoms of COVID-19	Strep Throat	Common Cold	Flu	Asthma	Seasonal Allergies
FEVER 🕞	Ø		②		
COUGH			②	②	Ø
SORE THROAT	Ø	Ø	0		Ø
SHORTNESS OF BREATH				Ø	
FATIGUE FATIGUE			Ø		Ø
DIARRHEA OR VOMITING	Ø		Ø		
RUNNY NOSE			②		
BODY/ MUSCLE ACHES	Ø		②		



cdc.gov/coronavirus

Symptom of illness

LETTER TO PARENTS REGARDING COVID-19 SYMPTOMS, TESTING AND RETURNING TO SCHOOL (2 PAGES)



Dear Parent/Guardian,

Your child has reported symptoms consistent with the Wisconsin Department of Health Services Exclusion Criteria related to COVID-19. It is recommended based on these symptoms that your child gets a COVID-19 test. At this time, your child and family members will need to be excluded from school.

A listing of available testing locations can be located at: https://www.clarkcounty.wi.gov/covid-19-resources. Additional information regarding potential free COVID-19 testing is located on the above website.

We understand that excluding your child from school is likely an inconvenience for your family. However, restrictions like this are necessary in order to keep schools open.

Return to school criteria for your child and family members is based on the following:

Negative COVID-19 Test Result:

- Your child can return to school 24 hours after he/she is fever-free without the use of fever reducing medication, unless there is an alternative diagnosis which requires a different exclusion period.
- · Your child's family members can return to school immediately as long as they are well.

No COVID-19 Test:

- Your child is excluded until 10 days have passed since the first symptoms began AND are fever free without the
 use of fever-reducing medications for 24 hours AND have improvement of symptoms.
- Your child's family members can return to school 14 days after last close contact with the symptomatic child.
 - o If your ill child can be separated from others household members with their own bedroom and bathroom and have meals brought to them, the 14 days can start today.
 - If other household members cannot separate because of the layout of your home or because of the age
 of the child, then the 14 days should start 10 days after the ill child's symptoms first began.

Positive COVID-19 Test Result:

- Your child is excluded until 10 days have passed since the first symptoms began AND are fever free without the
 use of fever-reducing medications for 24 hours AND have improvement of symptoms.
- · Your child's family members can return to school 14 days after last close contact with the symptomatic child.
 - If your ill child can be separated from others household members with their own bedroom and bathroom and have meals brought to them, the 14 days can start today.
 - If other household members cannot separate because of the layout of your home or because of the age
 of the child, then the 14 days should start 10 days after the ill child's symptoms first began.
- Public health will be in contact with you to provide further information.

Thank you for helping to keep everyone in our school safe. If you have any questions, please contact your school district.





When does my sick child and other family members need to stay home?

If anyone in the house has: Or at least 2 of the following:

- · Cough
- Shortness of breath
- Difficulty breathing
- New loss of taste
- New loss of smell
- Fever
- Chills
- · Body aches · Headache
- · Sore throat · Fatigue
- · Congestion or runny nose
- Nausea or vomiting
- Diarrhea

COVID-19 POSSIBLE

ALL FAMILY MEMBERS SHOULD STAY HOME

When can we return to school and work?

Household members Sick person Sick individual is diagnosed Follow guidance from All well individuals may with a different illness medical provider return to school and work Sick individual tests 24 hours symptom free All well individuals may negative for COVID-19 return to school and work without using medicine 10 days after symptoms started AND fever free for 24 hours with other 14 days after last contact with sick person AND do not have any COVID symptoms Sick individual tests positive for COVID-19 Sick individual does not test 10 days after symptoms started AND fever free for 24 hours with other 14 days after last contact for COVID-19 and does not with sick person AND do not have any COVID symptoms have a medical diagnosis of symptoms improving another illness

Note: There are other times a child will be required to stay home from school because of potential exposure to COVID. Public Health will provide directions if this happens.

August 2020

LETTER TO PARENTS POSITIVE CASE IN DISTRICT



Dear Parent/Guardian,

A case(s) of COVID-19 has been reported in your student's school district. The school district will be cleaning and disinfecting the school to control the spread of illness.

The children and staff who interacted closely with the individual(s) within the school district will be contacted by their local health department. The individual who has tested positive will be excluded from school until they have been determined to be no longer infectious by their local health department. Close contacts, determined by local health departments and school district staff, will be excluded from school for 14 days from their last date of exposure to the positive individual, and will be monitored for symptoms by their local health department.

Coronavirus (COVID-19) is a virus that is spread even before individuals show symptoms. It spreads from person to person through droplets created when we cough, sneeze, talk, sing or laugh. Thus, it is ever important for all students, family members, and staff members to closely watch for symptoms that are outside of their "normal," and to stay home if they are ill. If symptoms occur, please contact your medical provider to request testing.

Please remember to slow the spread of COVID-19:

- 1. Stay home when ill.
- 2. Wear a face covering when in public if physically able.
- Wash hands frequently with soap and water. Use hand sanitizer if soap and water are unavailable.
- 4. Clean frequently touched surfaces, such as doorknobs, tables, etc.
- 5. Limit unnecessary travel, events, or large gatherings.

We all need to continue to do our part to slow the spread of COVID-19, and to keep our students and staff members safe. Please contact (school district contact person) for further information.

Thank you,

(School District Contact Person) and the Clark County Health Department

LETTER TO PARENTS CLOSE CONTACT IN DISTRICT



Hello Parent/Guardian/Student/Staff Member,

The above person(s) has been determined to be a close contact to an individual who has tested positive for COVID-19 at your school district. This means that the above person(s) is at higher risk of becoming ill. The above person(s) was named as a close contact because they had interaction(s) with a positive case-individual. Close contacts are identified during the positive case-individual's infectious period. Someone is considered infectious with COVID-19 two days prior to their onset of symptoms, or two days prior to their positive test date if they do not have any symptoms. The above person(s) was named as a close contact because one or more of the following interactions took place between the above named person(s) and the positive case-individual (regardless if face coverings were worn or not):

- o Direct physical contact with the positive case-individual (e.g., hug, kiss, handshake).
- Within 6 feet of the positive case-individual for more than 15 minutes (this includes single encounters of more than 15 minutes OR multiple encounters within a single day adding up to more than 15 minutes).
- Had contact with the positive case-individual's respiratory secretions (e.g., coughed/sneezed on, shared a drinking glass, food, towel or other personal items).
- Live in the same household, or stayed overnight for a least one night, with the positive case-individual in the same shared space.

Since the above person(s) was named as a close contact, they must quarantine at home at all times, until they receive a phone call from their local health department, and must follow the guidance below:

- Stay home.
- Do not go to school/work.
- If able, separate themselves from people in the home. As much as possible, say in a specific room away
 from others in the home. Use a separate bedroom, and if possible, a separate bathroom.
- · Wash hands often, and clean highly touched surfaces frequently.
- Postpone all non-essential medical appointments until your quarantine is over. If they have an essential
 appointment during quarantine, call their medical provider to figure out what arrangements can be made.
- Monitor for any symptoms of COVID-19, and notify your healthcare provider and your local health department right away if the above person(s) becomes sick.

1



Close contacts must quarantine for 14 days from their last date of exposure to the positive case-individual. This is because it can take up to 14 days from someone to start having symptoms of COVID-19 from their last exposure. Household members may continue to attend school and work as long as no one in the household develops symptoms or tests positive for COVID-19. If this happens, please stay home and contact your local health department.

Please seek medical attention immediately if the above person(s), or anyone in the household, has any of these warning signs:

- · Trouble breathing.
- · Persistent pain or pressure in the chest.
- · New confusion or inability to be woken up.
- Bluish lips or face.

The Wisconsin Department of Health Services (DHS) and the CDC recommend that anyone who has had close contact with someone with COVID-19 be tested, whether or not they have symptoms. The above person(s) should not get tested for COVID-19 for at least 48 hours after their last exposure to the positive case-individual. Individuals can be tested at regular health care providers, a local clinic, or a community testing site. Call your healthcare provider before they go to get tested. Tell them about the above person(s) symptoms (if any) and that they had close contact with someone who has COVID-19. If needed, you can take this letter with to show the provider.

Please note: The above person(s) will still have to remain home from school until their quarantine end date, even if they test negative.

If the above person(s) have not received a phone call from their local health department within 48 hours of receiving this letter, please contact your local health department. If the above person(s) resides in Clark County, please call the Clark County Health Department at (715) 743-5105 and select 9 for the COVID-19 line.

Sincerely,

The Clark County Health Department

LINE LIST

An organized system of data collection and management is essential to coordinate contact tracing, calculate dates of isolation and quarantine release, and document case status and tests for each person under investigation. A line list, or a log of all illnesses occurring in a facility, will be initiated by the GASD, as soon as possible, and will be updated in real time. At the beginning of each investigation, the School Health Coordinator will maintain the list, and how information that may be personally identifiable will be shared confidentially. Information that will be collected includes but is not limited to:

- Student/Staff Name
- Date of birth of student/staff
- Sex/Gender
- Grade
- Room
- Teacher(s)
- Parent Name
- Email of parent/quardian or staff
- Home/Mobile of Staff/Parent/Guardian
- Classroom/activity of exposure
- Date of last exposure to case
- Symptomatic (yes/no)
- Onset date and time
- If yes, what symptoms? Fe=Fever; C=Cough; SOB=Shortness Of Breath; LT=Loss of Taste; LS=Loss of Smell; Fa=Fatigue
- Date person was well after illness
- Any relevant hospitalization data
- Laboratory results and dates of testing
- Dates of attendance during the infectious period (two days before symptom onset to last date case attended/worked at school)
- Fatality data (if applicable)
 - During outbreak investigations, additional information on rooms, areas, bathrooms, and equipment used by ill persons will also be helpful to help recognize commonalities between cases.

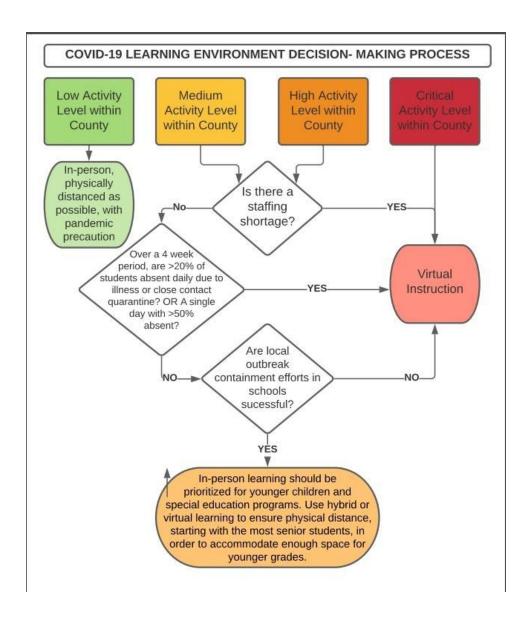
INFECTION CONTROL MEASURES CHECKLIST

COVID-19 OUTBREAK INTERVENTIONS							
Communication	Applies	N/ A	Completed By	Date	Notes		
School administration notified.							
Health Coordinator & team notified.							
Local health department notified.							
Staff, students, families and community notified.							
Investigation and Monitoring	Applies	N/ A	Completed By	Date	Notes		
Students evaluated for COVID-19. Symptomatic students are sent home and placed in isolation.							
Staff members evaluated for COVID-19. Symptomatic staff are sent home and placed in isolation.							
Student line list completed.							
Floor plan sent to Clark Co. Health Department (CCHD)							
Update and report all new cases to CCHD							
Testing	Applies	N/ A	Completed By	Date	Notes		
Symptomatic students are referred to providers for testing.							
Symptomatic staff are referred to providers for testing.							
Infection Control Measures	Applies	N/ A	Completed By	Date	Notes		
School or affected classroom closure for 2-5 days.							
COVID-19 notification letter							

sent to staff, students, and family.					
Contact tracing by CCHD					
Close contacts are notified by CCHD and sent home to quarantine for 14 days. Letter sent home with affected students and staff.					
Cleaning and disinfecting affected areas.					
Safe return plan in place.					
Active monitoring in place.					
Ensure face masks are worn.					
Social distancing in place.					
Cohort students in place.					
Enhanced environmental cleaning conducted throughout the outbreak period.					
Safe Return	Applies	N/ A	Completed By	Date	Notes
Students return to school					
Staff return to school.					
Hand Hygiene	Applies	N/ A	Completed By	Date	Notes
Students performs hand hygiene with soap and water or alcohol-based sanitizer frequently.					
hygiene with soap and water or alcohol-based sanitizer					
hygiene with soap and water or alcohol-based sanitizer frequently. Staff performs hand hygiene with soap and water or alcohol-based sanitizer	Applies	N/ A	Completed By	Date	Notes
hygiene with soap and water or alcohol-based sanitizer frequently. Staff performs hand hygiene with soap and water or alcohol-based sanitizer frequently.	Applies		Completed By	Date	Notes

to the staff.			
Control measures discussed.			

WHEN TO CLOSE SCHOOLS DECISION TREE



ILLNESS GUIDELINES



Granton Area Schools COVID-19 Guidelines



YOU NEED TO BE AT HOME IF YOU HAVE:

OF THE FOLLOWING:

OF THE FOLLOWING:
HEADACHE
BODY ACHES
CHILLS
SORE THROAT
NAUSEA/VOMITING*
FEVER OF 100 OR MORE
*DIARRHEA
CONGESTION/RUNNY NOSE

FEVER OF 100 OR MORE *VOMITING/DIARRHEA

NEW COUGH SHORTNESS OF BREATH DIFFICULTY BREATHING LOSS OF TASTE/SMELL 00

Been within 6 feet of someone diagnosed with COVID-19 for 15 minutes or more within 24-hours OR

defined as a close contact by a health official.

WHEN CAN I RETURN TO SCHOOL?

POSITIVE COVID-19 TEST

MAY RETURN AFTER 10 DAYS
AFTER SYMPTOMS STARTED
AND
AT LEAST 24 HOURS NO
FEVER WITHOUT TAKING
MEDICINE
AND
SYMPTOMS HAVE IMPROVED

NO COVID-19 TEST

MAY RETURN AFTER 10 DAYS

AND
AT LEAST 24 HOURS NO FEVER
WITHOUT TAKING MEDICINE

AND
SYMPTOMS HAVE IMPROVED

NEGATIVE COVID-19 TEST

AT LEAST 24 HOURS NO FEVER WITHOUT TAKING MEDICINE AND RESPIRATORY SYMPTOMS HAVE IMPROVED

EXPOSURE to COVID-19

MAY RETURN AFTER 14 DAYS OF EXPOSURE FROM THE INFECTED INDIVIDUAL AND HAVE NONE OF THE ABOVE SYMPTOMS

'Children with these symptoms need to stay home until symptoms resolve for 24 hours regardless