

OPEN ENROLLMENT

The Granton Area School District will participate in the Wisconsin Public School Open Enrollment Program in accordance with applicable law and the relevant policies and rules of the District, all as amended from time-to-time.

DEFINITIONS:

Nonresident District – a school district located in Wisconsin which is not a student's district of residence.

Nonresident Student – A student who is a legal resident or otherwise legally entitled to attend school in another school district in Wisconsin who does not have a parent residing in the District and who seeks admission to this District under the Open Enrollment Program.

Tuition Student – A nonresident student who has been approved by the State Superintendent of Public Instruction to enroll in this District with the tuition paid by the district of residence.

Full-time Enrollment – A student is enrolled for the entire school day and receives all of his/her required education in this District.

Part-time Enrollment – Limited to high school students who may participate in no more than two (2) courses offered by the District.

Class Size – The District shall determine, for purposes of this policy only and not for use for any other purpose, the maximum number of students who can be enrolled in a particular classroom without jeopardizing the quality of the instructional program.

Program Size – The enrollment or size restrictions in a specific program within a class or building. The District reserves the exclusive right to establish program size and to limit enrollment based upon the capability to create and maintain a proper learning environment, and comply with contracts, grants, and applicable laws and regulations.

Resident Student – A student who is a legal resident of this District and is consequently entitled to attend school in this District in accordance with Chapter 10, Section D of the Granton Area School District Board Policies.

1. Enrollment of Nonresident Students

- A. A nonresident student may apply for full-time enrollment in the Granton Area School District or a program within the District.
- B. A nonresident high school student may apply for part-time enrollment in up to two courses in the Granton High School.
- C. A parent of a nonresident student who wishes his/her child to attend school in this district in the subsequent school year shall apply online on the Wisconsin Department of Instruction Open Enrollment website or submit the state issued application form to the District Office no earlier than the first Monday in February

and no later than 4:00 pm on April 30 of the current school year. The district administrator or designee shall enter any paper applications received into the state Open Enrollment Application Log (OPAL) before April 30 of the current school year.

- D. By the first Friday following the first Monday in May, the resident school district shall send to the nonresident district a copy of the individualized education program developed for a child with a disability whose parent submitted an application.
- E. The district administrator or designee shall notify the applicant on or before the first Friday following the first Monday in June whether the application has been approved or denied. Notice of school assignment will be sent at the same time as approval notices. If an application has been denied, the letter shall include the reason(s) for the rejection.
- F. If a resident school district denies a pupil's enrollment in a nonresident school district, they shall notify the applicant and the nonresident school district, in writing, that the application has been denied and the reason(s) for denial. This shall be done on or before the second Friday following the first Monday in June.
- G. The parent or guardian must notify the district administrator or designee, on or before the last Friday in June if the student will be attending the nonresident district.
- H. By July 7, the District Administrator or designee shall notify the resident district of the names of pupils who plan to attend the nonresident district in the following school year.
- I. The District shall require nonresident K-5 students to reapply before entering the middle school. Nonresident student who entered at the middle school are required to reapply before entering high school.

Selection Criteria

The District does not deny open enrollment applications for regular education or special education students at this time. The following policy provisions would go into effect if limitations were deemed necessary by the School Board in the future.

- A. Preference will be given to applicants who have siblings participating in the program.
- B. The District will consider the availability of space in the school, program, or grade. Considerations will include:
 - 1. Class size
 - 2. Pupil-teacher ratio
 - 3. Nonresident student currently attending Granton School whose tuition is paid for by other districts
 - 4. District enrollment projections
- C. The District may deny enrollment of a nonresident student who has been expelled by a school district during the current or preceding two years or who has a disciplinary proceeding pending for conduct specified in the statute. Such conduct includes:

1. Conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives;
2. Engaging in conduct while at school or while under supervision of a school authority that endangered the health, safety or property of others;
3. Engaging in conduct while not at school or while not under the supervision of a school authority that endangered the health, safety or property of others at school or under the supervision of a school authority or of any employee of the school district or member of the school board;
4. Possessing a dangerous weapon as defined in s.939.22(10), while at school or while under the supervision of a school authority.

If any of the above disciplinary actions occur after initial acceptance and prior to the start of the school year, enrollment will be denied to the nonresident student.

- D. If the nonresident school board has made a determination that a pupil attending the nonresident school district is habitually truant from the nonresident school district during either semester of the current school year, the nonresident school board may prohibit the student from attending the nonresident school district in the succeeding semester or school year.
 - E. Additional considerations for children with exceptional educational needs (EEN) include:
 1. If the special education and related services required by the student's individual education program (IEP) are available in the district;
 2. If there is space available in the special education program identified in the student's IEP, including state enrollment guidelines and district space criteria;
 3. If the nonresident student's IEP changes after the student begins attending the District and the special education program or related services required by the IEP are not available in the district or if there is no space available in the program identified in the IEP, the student will be returned to the district of residence.
 - F. If the student has been reported or identified as having a possible EEN, but has not yet been evaluated pursuant to state and federal requirements, the student will not be accepted for enrollment until an IEP is in place. At that time, the above considerations will apply.
 - G. If the number of applications for admission from nonresident students exceeds the number of available enrollment opportunities in a grade or program, acceptance will be on a random selection basis. Preference in accepting applications shall be given to pupils and to siblings of pupils who are already attending public school in the nonresident school district.
 - H. Nonresident students accepted for open enrollment in the District have all the rights and privileges of resident students and are subject to the same rules and regulations as resident students.
3. Resident Open Enrollment
- A. Resident students may apply for full-time enrollment at another public school district in accordance with state law. The maximum number of students who may be released in any given school year will comply with statutory limitations. If the District receives more applications than will be allowed under this section,

acceptance will be determined by random selection. Preference will be given to pupils already attending public school in the school district to which they are applying under this policy and to siblings of such students.

- B. Resident high school students may apply for enrollment in no more than two (2) courses in other public high schools in accordance with state law.

4. Alternative Application

The parent(s) of a nonresident student who wishes to attend a school in the District may apply at any time throughout the year by submitting an application under the alternative application procedure if the pupil satisfies at least one of the statutory criteria and has not applied to more than a total of three nonresident school districts during a school year, including both regular and alternative applications.

- 5. Parents of nonresident students attending Granton Schools will be responsible for transportation to and from school. If space is available on District buses used for transporting resident pupils, application may be made for pickup at a regular stop within the District. Prior approval would have to be given from the resident family.

Adopted:	December 8, 1997
Revised:	September 10, 2001, January 14, 2013, July 14, 2014, January 11, 2016

Legal
References: