

**INTER-LIBRARY LOAN/RESOURCE SHARING**

The Granton Area School District Media program supports resource sharing through the Wisconsin Valley Library Service (WVLS). Sharing materials locally and statewide is consistent in our philosophy since it aids in providing materials to our patrons. State laws do require districts receiving materials through interlibrary loan to reciprocate.

## Limitations:

1. Any item in current use, on reserve, or in heavy demand can be refused.
2. Any item lost or damaged will be paid for according to regular patron policies.
3. Copyright statements are signed on request forms to provide patrons with "fair use" law information. The library may refuse to copy items that would violate copyright laws.
4. Non-circulating items will not be loaned.

## Media Types:

1. Books (including paperbacks) will be signed out to interlibrary loan patrons for a period of three weeks including mail time.
2. Reference books will not be loaned out; however, photocopies can be made for patrons as requested at no charge within the legal limits as outlined in the copyright laws.
3. Periodicals will not be mailed to patrons; however, articles may be photocopied within the legal limits as outlined in the copyright laws.

Adopted: January 14, 2008  
Revised: February 10, 2014

Legal References: