

PAYROLL SCHEDULES

School district personnel receive salary or wages in accordance with the statements listed below and as further defined by administrative procedure. All employees will be paid on a bi-weekly basis – every other Friday.

1. Teachers

- A. Will be paid on a twelve month basis unless an individual teacher informs the district administrator's office that he or she wishes to receive payment on a nine month basis. The selection of the nine months basis can be made only once a year at the time that the teacher signs a yearly contract.
- B. Payment for contracted co-curricular activity assignments will be paid at the end of each semester. Payment for other co-curricular activity assignments will be paid in the payroll period when the request for payment is received and approved by the administration.

2. Bus Drivers

- A. Bus drivers will receive pay for sub-driving and extra-curricular trips in the payroll period when the request for payment is received and approved by the administration.

3. School board members are paid on the first payroll in October and April.

Adopted: May 10, 1990
Revised: October 14, 2013

Legal
References: