

## **USE OF THE INTERNET**

The Granton Area School District recognizes the need to provide technology to further the educational goals and mission of the District. The Internet and other computer networks provide unique educational and communication opportunities and challenges to a learning community. Teachers and library media specialists have a professional responsibility to blend thoughtful use of such information with the curriculum and to provide guidance and instruction to students in the appropriate use of such resources. Staff will be responsible for enforcing the guidelines for instructional resources and the goals for the selection of instructional materials contained in Board policy.

Use of the Internet and similar communications networks by staff and students is a privilege. Access will be given as consistent with District policies and educational objectives.

### Conditions of Use:

1. All users will comply with legal requirements regarding the use, reproduction and distribution of copyrighted works.
2. All users will be expected to comply with privacy and security standards.
3. All users will be expected to demonstrate ethical behavior in using network facilities and to avoid any illegal activities, including tampering with hardware or software, vandalism, destruction of computer files or transmission of any material in violation of any state or federal law or regulation. The latter includes, but is not limited to, copyrighted material, threatening, inflammatory or obscene material, or material protected by trade secret.
4. Students will be granted access upon written permission by their parent or guardian.
5. Access to network services will be provided to all users who act in a considerate and responsible manner and conduct themselves in accordance with rules outlined in their handbooks. Failure to obey rules or directions will result, in disciplinary action.
6. It is the responsibility of the entire educational community and the Library/Media Technology Coordinator to oversee the use of the District's computers. Violations of the policies, rules or procedures will be reported to the building principal.
7. Students and staff violating the above rules may be subject to school discipline, up to and including expulsion. They also may be denied future Internet/on-line service access and will be reported to the police or proper authority if in violation of law.

## ACCESS TO GLOBAL INFORMATION RESOURCES PROCEDURE

Students and staff are reminded that the use of the Internet is a privilege, not a right. The purpose of Internet is to facilitate communications in support of research and education by providing access to unique resources and an opportunity for collaborative work.

Some material on the Internet may contain items that are inaccurate or potentially offensive to some people. Parents/guardians who wish to exempt their child from having access to or using the Internet should submit a written statement to that effect to the building principal.

### 1. General Use Rules

- A. Students and staff must adhere to the same standards of conduct expected and required in the classroom.
- B. Transmission or reproduction of any material in violation of any United States or state regulation is prohibited. This includes but is not limited to copyrighted material, threatening or obscene material, or material protected by trade secret.
- C. Students must always get permission from the instructors or library staff before using the network or accessing any specific file or application. Written and oral classroom instructions must be followed.
- D. Students who have a need to use a given computer for academic reasons will have priority over any non-academic use of that computer.
- E. (E-mail) at school is for school related use only. It is NOT for personal use.
- F. Designated school personnel may conduct random checks of users who are on line with the Internet or other computer network.

### 2. Rules of network Etiquette

All students and staff are expected to abide by the generally accepted rules of network etiquette. These rules include the following:

- A. Appropriate language must be used at all times. Network users will not swear, use vulgarities or any other inappropriate language, or engage in activities which are prohibited under state or federal law.
- B. Harassment and vandalism will not be tolerated. Harassment is defined as the persistent annoyance of another user or the interference of another user's work. Vandalism is defined as any malicious attempt to harm, modify or destroy data of another user or network equipment. Vandalism and harassment will result in disciplinary action.
- C. It is the user's responsibility to avoid inappropriate materials.

- D. Users must remember that electronic mail (e-mail) is not private.
- E. Students and staff will not reveal any personal address or phone number or those of any other person.
- F. Users will not use the network in such a way that would disrupt the use of the network by other users.

3. Penalties for Improper Use

Violation of these rules, applicable state and federal laws or classroom and/or district rules will result in loss of network privileges and/or other disciplinary action.

Violations could also lead to referral to legal authorities.

Adopted: November 12, 1996

Revised: June 12, 2000, March 10, 2014

Legal Administrative Code:

References: Wisconsin Statutes: