

GRANTON SCHOOL BOARD POLICIES

GRANTON AREA SCHOOL DISTRICT

GRANTON, WISCONSIN 54436

TABLE OF CONTENTS

CHAPTER 1	BASIC FOUNDATIONS AND COMMITMENTS
SECTION A	School District Legal Status
SECTION B	Educational Philosophy and Goals
SECTION C	Non-Discrimination
SECTION D	Discrimination Complaint Procedure
SECTION E	School Organizational Chart
SECTION F	Sexual and Other forms of Harassment
CHAPTER 2	POLICIES RELATING TO THE SCHOOL BOARD
SECTION A	Board Membership
SECTION B	Board Elections
SECTION C	Unexpired Term Fulfillment
SECTION D	Authority, Powers and Duties
SECTION E	Organization
SECTION F	Board Meetings
SECTION G	Board Policies
SECTION H	Board Compensation and Expense
SECTION I	Board-District Administrator Relationships
SECTION J	School Board Conferences, Conventions and Workshops
SECTION K	Conflict of Interest
SECTION L	District Awards upon Retirement or for District Service
SECTION M	Guidelines for Flowers & Cards on Behalf of Board/District
CHAPTER 3	GENERAL SCHOOL ADMINISTRATION
SECTION A	Recruitment and Appointment of the District Administrator
SECTION B	The Contract of the District Administrator
SECTION C	Termination of Employment of the District Administrator
SECTION D	Qualifications and Duties of the District Administrator
SECTION E	
SECTION F	
SECTION G	Recruitment and Appointment of the School Principal
SECTION H	Termination of Employment of the Principal
SECTION I	Qualifications and Duties of the Principal
SECTION J	Position Benefits and Requirements of the Contract for Principal
SECTION K	Public Records
SECTION L	
SECTION M	Administration Records Retention Period
SECTION N	Emergency School Closings
SECTION O	Defibrillation Program – Public Access

CHAPTER 4 FISCAL MANAGEMENT

SECTION A	Purchasing Authority
SECTION B	Purchasing Procedures
SECTION C	Payroll Schedules
SECTION D	Expense Reimbursement
SECTION E	Free and Reduced Price Meal Verification Procedure
SECTION EA	School Lunch Program
SECTION F	Financial Records Retention Periods

CHAPTER 5 SUPPORT SERVICES

SECTION A	Safety
SECTION B	Emergency Care Policies
SECTION C	Policy for Administering Medications by School Personnel
SECTION D	Social Services
SECTION E	
SECTION F	Bus Driver and Rider Rules, Duties and Responsibilities
SECTION G	Bus Drivers In-Service
SECTION H	Food Service
SECTION I	Communicable Diseases

CHAPTER 6 FACILITIES DEVELOPMENT

SECTION A	Facilities Development Goals
SECTION B	Maintenance of Safe and Healthful Facilities
SECTION C	Tobacco or Electronic Cigarette use on School Premises

CHAPTER 7 PERSONNEL

SECTION A	Equal Opportunity Employment
SECTION B	Equal Opportunity Employment Complaint Procedure
SECTION BA	Grievance Procedure
SECTION C	Health and Safety
SECTION D	Participation in Community Activities
SECTION E	Gifts and Solicitations
SECTION F	Instructional Staff
SECTION G	
SECTION H	Athletic Director and Coaches Clinic and Tournament Expense Policy
SECTION I	Substitute and Long Term Substitute Teacher Compensation
SECTION J	Employee Policy for Possession, Use, Sale and Distribution of Alcohol and Other Drugs

SECTION K	Alcohol & Controlled Substance Testing for Employees Required to Possess a Commercial Driver's License (CDL)
SECTION L	Support Staff Substitutes and Pay Rate
SECTION M	
SECTION N	Professional Staff Development

CHAPTER 8 NEGOTIATIONS

CHAPTER 9 INSTRUCTION

SECTION A	The School Year
SECTION B	
SECTION C	The School Day
SECTION D	Organization of Instruction
SECTION E	Program for Exceptional Education Needs Students
SECTION EA	Technology Concerns for Students with Special Needs
SECTION EB	EEN Standardized Testing
SECTION EC	Students at Risk
SECTION F	Student Organizations
SECTION G	Student Activities Funds Management
SECTION H	Interscholastic Athletics
SECTION I	Instruction Materials
SECTION IA	Computer Use & Internet Safety
SECTION IB	Employee Use of School Owned Materials and Equipment
SECTION IC	Disciplinary Procedures for Computer/Internet Use Policy Violations
SECTION ID	Computer/Internet Use Agreement for Employees and Citizens
SECTION IE	Computer/Internet Use Agreement for Students
SECTION IF	Copyright Policy
SECTION J	Instructional Materials Center (IMC) Selection and Adoption
SECTION JA	Instructional Media Center (IMC) Materials Reconsideration
SECTION JB	Inter-Library Loan/Resource Sharing
SECTION K	Graduation Requirements
SECTION KA	Physical Education Credit Substitution
SECTION KB	Grading Policy
SECTION L	Equal Opportunity and Nondiscrimination in Instruction
SECTION M	Title 1 Parent Involvement
SECTION N	Remedial Reading
SECTION O	Assignment of Students to Classes
SECTION P	
SECTION Q	Virtual Education: Student Online Learning
SECTION R	Guidance and Counseling Program

CHAPTER 10

STUDENTS

SECTION A	Student Non-Discrimination
SECTION AA	Possession, Use, Sales and Distribution of Alcohol and Other Drugs or Altering Substances
SECTION AB	Student Use of Communication Devices
SECTION B	Definition of a Full Time Student
SECTION BA	Student Use of Book Bags, Athletic Bags, or Similar items
SECTION BB	Weapons on School Grounds
SECTION C	Entrance Age
SECTION CA	Use of the Internet
SECTION D	Admission of Resident Student
SECTION DA	Open & Closed Campus Lunch
SECTION E	Open Enrollment
SECTION F	Assignment of Transfer Students to Classes
SECTION FA	School Lockers, Parking Lot and Searches
SECTION G	Dismissal or Detention of Students
SECTION GA	Directory Information
SECTION H	Student Handbook and Curriculum Review
SECTION HA	Code of Student Conduct
SECTION I	Use of Physical force by Staff
SECTION IA	Head Lice/Nits
SECTION J	School Attendance
SECTION JA	Youth options – Post-secondary Enrollment for Accelerated Course Work
SECTION K	Student Suspension
SECTION KA	Student Surveys
SECTION L	Student Expulsion
SECTION LA	Healthy Lifestyles
SECTION LB	Guidelines for Food and Beverages Offered to Students at School Functions
SECTION LC	Food Service Nutritional Guidelines (Grades Pre K – 8)
SECTION M	Administering Medications by School Personnel
SECTION MA	Programs for Disadvantaged Students (ESEA)
SECTION N	Student Records
SECTION NA	Admission of Foreign Exchange Students
SECTION O	Transportation on Other than School Buses
SECTION OA	Exit Policy for Reclassification and Monitoring of Limited English Proficient Students
SECTION P	Student Acceleration/Retention: General Information
SECTION PA	Fourth, Eighth, and Tenth Grade Advancement Guidelines
SECTION PB	Privacy in Locker Rooms
SECTION Q	Student Retention – Elementary
SECTION QA	Prohibition of Bullying, Harassment, and Intimidation
SECTION R	Student Acceleration – Elementary
SECTION RA	Homeless Students

SECTION S	Student Retention and Promotion – Middle School
SECTION T	Student Retention and Promotion – High School (9-12)
SECTION U	
SECTION V	Gifted and Talented Program
SECTION W	Teen Suicide
SECTION X	Questioning of Students by Non-School Personnel
SECTION Y	Placement & Admission of Home-Based & Transfer Students
SECTION Z	Selection of Class Valedictorian/Class Rank
SECTION ZA	Wisconsin Technical Excellence Scholarship

CHAPTER 11 SCHOOL – COMMUNITY RELATIONS

SECTION A	Record Policy
SECTION B	News Releases
SECTION C	Community Use of School Facilities
SECTION CA	School Forest Use
SECTION CB	
SECTION D	Sale of Items by School Organizations
SECTION E	Public Conduct on School Property
SECTION F	Tobacco Use on School Premises
SECTION G	Schedule of Fees for Use of Facilities
SECTION H	Regulations for Use of Buildings and Properties
SECTION I	Public Solicitation in the School
SECTION J	Public Complaints
SECTION K	Public Use of School Buses
SECTION L	Senior Citizen Passes
SECTION M	Crowd Control
SECTION N	